

INSTRUCTIONS FOR FILING FOR TERMINATION OF MARRIAGE BY DISSOLUTION WITHOUT MINOR CHILDREN

You must print clearly or type the information on each form. If the forms are not completely filled out, the Clerk will not accept the forms for filing. If you do not know an answer or if it does not pertain to your situation, you must state "Not Applicable" on that line. Do not leave any lines blank on the forms. You do not have to provide a case number, the Clerk will issue you a case number when the documents are filed.

The filing fee for a Dissolution of Marriage is **\$350.00**, this must be paid when the dissolution is filed at the Clerk of Courts.

The above filing fee is a deposit for court costs. Court costs in your case may be more or less than the deposit. The Judge will decide who pays the court costs at the end of the case.

Petition for Dissolution

If you are filing a Petition for Dissolution of Marriage, you must complete the following:

1. Case Designation Sheet
2. Petition for Dissolution of Marriage
3. Separation Agreement
4. Waiver of Summons (service) must be signed by both parties
5. Supreme Court Affidavits (forms 1-4) **COMPLETE EVERY SECTION**
6. Decree of Dissolution (This is for the Judge, DO NOT fill out)

If you have any questions, please contact the Clerk of Courts office. The Clerk of Courts office hours are Monday – Friday 8:00am – 4:30pm. The Clerk of Courts staff is not allowed by law to give legal advice, but they do provide proper paperwork. If you are not able to print these forms offline you may obtain a packet from the Clerk of Courts office for \$5.00.